

RICHARDSON'S BAY REGIONAL AGENCY

STAFF REPORT

For the meeting of July 9, 2026

To: RBRA Board of Directors

From: Brad Gross, Executive Director

Subject: Carry forward of unrealized revenue and unspent and unencumbered expenditure budget in RBRA's Fund 8050, project 40RBRAEPA, which allows RBRA to fully utilize the EPA grant funds for FY 2026-27.

STAFF RECOMMENDATION:

Motion: Adopt Resolution 26-12 authorizing the carry forward into FY 2026-27 all unrealized revenue and all unspent and unencumbered expenditure budget in RBRA Fund 8050, project 40RBRAEPA, and increasing the 2026-27 budget in RBRA Fund 8050, project 40RBRAEPA respectively.

BACKGROUND/DISCUSSION:

On June 8, 2023, this Board approved Resolution 23-11 accepting an award from the US Environmental Protection Agency (EPA) San Francisco Bay Water Quality Improvement Fund (SFBWQIF), for purposes of restoring at least 15 acres of eelgrass in Richardson Bay, and associated outreach, education, habitat monitoring and ancillary activities.

The grant award of \$2,782,586.00 is expected to be expended through 2027, with \$3,418,000 in state and local matches. The match funds come from RBRA's now expended CA Ocean Protection Council grant, the one-time state budget allocation to RBRA for housing and other supportive services, commitments from project partners (including Audubon California and San Francisco State University), and in-kind contribution of existing RBRA staff and volunteer hours and each are included in current budget projections.

The EPA grant award increased revenue and expenditures in RBRA's Fund 8050, project 40RBRAEPA, by \$2,782,586, which allows RBRA to fully utilize the EPA grant across fiscal years.

At the June 8, 2023 meeting, this Board was advised that at the end of each fiscal year, staff would request authorization from this Board to carry forward any unrealized revenue or unspent budget to the next fiscal year until all funds for this project are expended.

As of June 26, 2025, \$794,820.65 was expended from RBRA's Fund 8050, project 40RBRAEPA. An additional \$1,273,144.60 was set aside in contract encumbrances. The actual grant revenue received as of that date was \$1,057,436.29. At its July 10, 2025 meeting, this Board authorized the carry forward of \$1,725,149.71 in unrealized revenue budget, \$714,700.75 in unspent/unencumbered expenditure budget, along with \$1,273,144.60 in contract encumbrance for use during FY2025-26, increasing the 2025-26 budget in project 40RBRAEPA by these amounts, respectively.

As of June 30, 2026, projections are that \$1,342,782 will have been expended from RBRA's Fund 8050, project 40RBRAEPA. An additional \$725,103 is set aside in contract encumbrances and requires no additional Board action. The actual grant revenue received as of that date is projected at \$2,045,061.

Staff are recommending the Board authorize the carry forward of \$737,525 in unrealized revenue budget, and \$714,701 in unspent/unencumbered expenditure budget, as well as increasing the 2026-27 budget in project 40RBRAEPA by these amounts, respectively.

FISCAL IMPACT:

The recommended action will increase the revenue and expenditure budgets in 40RBRAEPA by \$737,525 and \$714,701, respectively, in FY 2026-27. The contract encumbrances of \$725,103 are already being carried forward for utilization in the 2026-27 fiscal year.

EPA grant revenues and expenditures in RBRA's Fund 8050, project 40RBRAEPA, will continue to be tracked, and at the close of FY27, staff will request authorization from this Board to carry forward any unrealized revenue or unspent budget to the next fiscal year until all funds for this project are expended.

Attachments:

Attachment 1 DRAFT Resolution No. 26-12