

# RICHARDSON BAY REGIONAL AGENCY

## STAFF REPORT

For the meeting of July 9, 2026

**To:** Board of Directors  
**From:** Brad Gross, Executive Director  
**Subject:** Resolution 26-14 Approving a First Amendment to the Contract with Coastal Policy Solutions for eelgrass restoration grant project services

### STAFF RECOMMENDATION:

Adopt Resolution No. 26-14 approving a First Amendment to the contract for professional services with Coastal Policy Solutions.

### MOTION:

Move to adopt Resolution No. 26-14.

### SUMMARY:

This item recommends Board approval of a first amendment to the Professional Services Agreement with Coastal Policy Solutions (CPS) to expand the scope of work to implement additional eelgrass restoration grant projects, to extend the contract term to December 31, 2029, and to increase in the maximum amount of payment by \$5,201,000, for a not-to-exceed total of \$6,596,000.

### BACKGROUND:

In 2023, RBRA issued a Request for Qualifications to select a contractor provide services to prepare, manage and implement an RBRA Eelgrass Restoration and Adaptive Management Plan (RAMP). From that competitive process, on September 14, 2023 RBRA executed a contract with Coastal Policy Solutions (CPS) to prepare the RAMP and manage the implementation of a grant from the US Environmental Protection Agency (EPA) to restore 15 acres of eelgrass habitat and related restoration and protection activities pursuant to the RAMP. The term of the contract was through the completion of the EPA-funded grant project, which is still underway, in an amount not to exceed \$1,395,000.

### DISCUSSION:

RBRA has been informed of three additional grants to that are expected to be awarded to RBRA in the first quarter of the 2026-27 fiscal year for eelgrass restoration and

protection activities to further implement the RAMP. The sources, purposes, estimated award amounts, and timeframes are:

- **Marin Community Foundation** *FY26 Sea Level Rise Small Grants Pilot Program of its Building Resilient Communities Initiative* for the project *Richardson Bay Eelgrass Monitoring – Advanced Methods to Assess Habitat Health* to support monitoring, and thereby enhancing, eelgrass restoration in Richardson's Bay.  
Grant award: \$250,000. Timeline: Completion by June 30, 2027.
- **San Francisco Bay Restoration Authority Measure AA** grant to fund restoration of at least ten acres of eelgrass habitat.  
Estimated grant award: \$1,900,000. Timeline: Completion by approximately August 31, 2029.
- **US Environmental Protection Agency (EPA) San Francisco Bay Water Quality Improvement Fund (SFBWQIF)** grant to remove marine debris from Richardson Bay, and restore eelgrass beds in the bay, and associated outreach, education, and habitat monitoring activities.  
Estimated grant award: \$3,051,000. Timeline: Completion by December 31, 2029.

Total amount of first quarter fiscal year 2026-27 eelgrass restoration-related grant awards: An estimated \$5,201,000

#### **ANALYSIS:**

CPS has been an integral and critical partner with RBRA in obtaining the eelgrass restoration grants and is uniquely and exceptionally well-suited to manage the implementation of the three new grant projects. Its services to implement the three projects can be accomplished through an amendment to its existing contract for professional services with RBRA. This amendment would incorporate an expanded scope of work, increase in maximum contract amount, and extension of contract term.

Scope of work: The proposed expansion in the scope of work would encompass implementation of the three grant projects as described above, within the maximum contract amount and other terms of the contract.

CPS would be responsible for sub-contracting for technical services and other assistance as needed to fulfill the terms of the grants.

Maximum contract amount: The maximum amount of the contract would increase by the estimated amounts of the grant awards of \$5,201,000, to a total of \$6,596,000.

Term of the contract: The term would be extended until the anticipated completion date of all three grant projects, which is currently projected to be December 31, 2029.

A second amendment to the Contract is anticipated prior to June 30, 2027 to incorporate an updated project budget, and a fee schedule for the time period between July 1, 2027 and December 31, 2029 contained in this First Amendment.

**FISCAL IMPACT:**

With this Board's anticipated acceptance of the three grants, there will be sufficient funds in the FY27 budget for the maximum contract amount.

Attachments:

- Attachment 1: Contract between RBRA and CPS dated September 14, 2023
- Attachment 2: DRAFT Contract Amendment No. 1
- Attachment 3: DRAFT Resolution 26-14