



RICHARDSON BAY REGIONAL AGENCY
Board of Directors
FINAL REGULAR MEETING MINUTES
January 9, 2025
5:30 PM – 7:00 PM

5:30 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Vice-Chair Ryan, Councilmember Burke, Councilmember Carapiet, Director Moulton-Peters (arrived at 5:36 p.m.)

STAFF PRESENT: Brad Gross, Executive Director; Jim Malcolm, Harbormaster; Deborah Padovan, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

None

The Clerk read the preamble giving directions to members of the public for participation online.

3. BOARD MEMBER DISCUSSION, NOMINATION, AND ADMINISTRATION OF OATHS OF OFFICE FOR NEW BOARD MEMBERS

The Clerk administered the Oaths of Office for new Board Members Carapiet and Burke.

Public Comments: None

4. RESOLUTIONS COMMENDING OUTGOING BOARD MEMBERS

Vice Chair Ryan read Resolution 25-01 commending outgoing Chairperson James K. Lynch and Director Moulton-Peters read Resolution 25-02 commending outgoing Director Jim Wickham.

Board Member Comments: Vice Chair Ryan personally commended the outgoing Board members, Director Moulton-Peters commented on the progress made during the tenure of the outgoing Board members, Director Burke commented on assuming his new role with the RBRA Board, Director Carapiet commented on having worked with outgoing Director Lynch within the City Council of Belvedere.

Public Comments: None

Motion: Approve Resolutions 25-01 and 25-02 commending outgoing Board Members Lynch and Wickham.
Carapiet/Burke
Motion passed 4-0

5. REPORTS AND COMMENTS:

Staff Reports:

5.1 Executive Director – Reporting period November 15, 2024 to January 2, 2025

5.2 Review of year-end Goals and Priorities for 2024

5.3 Harbormaster - Reporting period November 14, 2024 –December 30, 2024

Board Member Comments/Questions: Director Moulton-Peters commented on the Executive Director report and stated that it has been a very productive year.

Public Comments:

Present in the Board Room: Arthur Bruce, Gregory Taylor, Bjon Farber, Jeffery Jacob Chase.

5.4 Staff Report/Introduction by Executive Director for Will Reisman, Progress Public Affairs 2024 Year in Review

5.4.1 Remote presentation by Will Reisman, Progress Public Affairs

Board Member Comments/Questions:

Director Carapiet asked if the Quarterly Newsletters are posted on the website. Will Reisman and Executive Director Gross responded.
Director Moulton-Peters asked about caseworker visits on the water.

Public Comments:

Present in the Board Room: Jeffery Jacob Chase, Gregory Taylor.

Online: Chad Wycliff

Executive Director Gross responded to Mr. Wycliff and Director Moulton-Peters.

5.5 Staff Report/Introduction by Executive Director for Coastal Policy Solutions, Rebecca Schwartz Lesberg, Annual Eelgrass Update

5.5.1 Presentation by Coastal Policy Solutions – Rebecca Schwartz Lesberg, on the continued work by Coastal Policy Solutions and partners to protect and restore eelgrass in Richardson Bay.

Board Member Comments/Questions: Director Burke, Director Carapiet, Vice-Chair Ryan, Director Moulton-Peters.

Rebecca Schwartz Lesberg responded.

Public Comments:

Present in the Board Room: Gregory Taylor, Jeffery Jacob Chase.

Online: Casey Skinner, Audubon Society.

6. CONSENT AGENDA:

6.1 Approve the Minutes from September 12, 2024.

Staff Recommends Approval of Consent Items.

Board Member Comments: None

Public Comments: None

Staff Recommends Approval of consent item 6.1.

Motion: Approve Consent item 6.1

Moulton-Peters/Burke

Motion passed 4-0

7. DISCUSSION:

7.1 Presentation of Board of Directors Governance Manual **Staff Report by Executive Director**

Staff Recommends Approval.

Board Member Comments: Director Carapiet

Executive Director Gross responded.

Public Comments: None.

Motion: Accept the Board Governance Manual with adopted changes which were added by the Executive Director with direction from the Board, and approve Resolution 25-03.

Carapiet/Burke

Motion passed 4-0

7.2 Goals and Priorities for 2025 **Staff Report by Executive Director**

STAFF RECOMMENDATION: After review and any public comment, approve approve Goals and Priorities for 2025.

Board Member Comments: Carapiet.

Public Comment: None

Motion: Approve staff recommendations for Goals and Priorities for 2025, as may be amended.

Carapiet/Burke

Motion passed 4-0

8. **ADJOURNMENT** was at 7:23 p.m.

Video of the meeting is available at <http://rbra.ca.gov/meeting-archives/>

Minutes were approved by the Board of Directors at the March 13,2025 Board Meeting.