RICHARDSON BAY REGIONAL AGENCY
Board of Directors
FINAL REGULAR MEETING MINUTES
July 10, 2025
5:30 PM – 7:00 PM

5:40 PM: CONVENED IN OPEN SESSION AT TIBURON TOWN HALL, 1505 TIBURON BOULEVARD, TIBURON, CA 94920 AND ALSO VIA ZOOM

1. CALL TO ORDER AND ROLL CALL

MEMBERS PRESENT: Chair Ryan, Director Burke, Vice-Chair Carapiet, Director Moulton-Peters (arrived at 5:48 p.m.)

STAFF PRESENT: Brad Gross, Executive Director; Bennett Lesberg, Deputy Harbormaster; Deborah Padovan, Board Clerk

2. PUBLIC COMMENT: (ITEMS NOT ON THE AGENDA)

The Clerk read the preamble giving directions to members of the public who wished to participate online.

3. The Clerk Swore in Jack Ryan as Chairperson, and Patricia Carapiet as Vice-Chairperson for the term of July 1, 2025 –June 30, 2027.

Public Comments: None

4. REPORTS AND COMMENTS:

Staff Reports:

4.1 Executive Director – Reporting Period May 1, 2025 to June 30, 2025.

4.2 Harbormaster - Reporting Period May 1, 2025 to June 30, 2025, report presented by Deputy Harbormaster Lesberg.

Board Member Comments/Questions: Director Burke commented on the noticeable improvements to the bay and thanked all involved in this work.

Public Comments: None

5. CONSENT AGENDA

5.1 Approve Minutes – May 8, 2025.

5.2 RBRA Code Section 3.04.010; Revision
Staff Report by Executive Director

Staff Recommends Approval of Consent Items 5.1 and 5.2.

Board Member Comments/Questions: None

Public Comments: None

MOTION: Approve Consent items 5.1 and 5.2

Carapiet/Burke
Motion passed 3/0

6. DISCUSSION:

6.1 Carry forward of $859,871 of expenditure budget and $1,074,735.71 in contract encumbrances in RBRA's Fund 8050, project 40RBRAHOUS, which allows RBRA to fully utilize the Housing grant funds for FY2025-26.
Staff Report by Executive Director

STAFF RECOMMENDATION: Approve Resolution No. 25-12

Board Member Comments/Questions: none
Public Comments: none

MOTION: Adopt Resolution 25-12 and approve budget amendment Number 1, in the Fiscal Year 2025-26 budget in the amount of $859,871 of expenditure budget and $1,074,735.71 in contract encumbrances in RBRA Fund 8050, project 40RBRAHOUS.

Burke/Carapiet
Motion passed 3/0

6.2 Carry forward of $714,700.75 of expenditure budget, $1,273,144.60 in contract encumbrances and $1,725,149.71 in revenue budget in RBRA's Fund 8050, project 40RBRAEPA, which allows RBRA to fully utilize the EPA grant funds for FY 2025-26.
Staff Report by Executive Director

STAFF RECOMMENDATION: Approve Resolution No. 25-13

Board Member Comments/Questions: none
Public Comments: none

MOTION: Adopt Resolution 25-13 and approve budget amendment Number 2, in the Fiscal Year 2025-26 budget in the amount of $714,700.75 of expenditure budget, $1,273,144.60 in contract encumbrances and $1,725,149.71 of revenue budget in RBRA Fund 8050, project 40RBRAEPA.

Carapiet/Burke
Motion passed 3/0

7. **Powerpoint Presentation** - Preliminary end of Season Report by Rebecca Schwartz Lesberg, Coastal Policy Solutions.

Board Member Comments/Questions: Director Burke and Director Moulton-Peters, Chair Ryan
Public Comments: none

Rebecca Schwartz Lesberg and Executive Director Gross responded.

Executive Director Gross stated that Rebecca Schwartz Lesberg had an announcement. Ms. Lesberg said that that she will become the Executive Director of the Marin Conservation League effective June 30, 2025. Jess Bode will take over the project management of Coastal Policy Solutions, but

Rebecca will still be available as an advisor.

Executive Director Gross thanked Rebecca Schwartz Lesberg and welcomed Jess Bode.

8. ANNOUNCEMENT OF BOARD MEETINGS AND EVENTS

8.1 The next regular board meeting will be held on September 11, 2025 at 5:30 pm at The Tiburon Town Hall, 1505 Tiburon Boulevard, Tiburon, CA 94920 and via Zoom.

8. ADJOURNMENT was at 6:14 p.m.

Video of the meeting is available at http://rbra.ca.gov/meeting-archives/

Approved at the September 11, 2025 Regular Board Meeting.